

AGENDA
Jefferson Area Regional Transit Partnership (RTP)
Thursday, August 25, 2022 @ 4:00 p.m.

In Person at the:
Water Street Center, 407 E. Water Street, Charlottesville, VA

Item	Time	Description
1	4:00-4:10	General Administration • Introductions • Approval of Agenda* • Approval of draft meeting minutes June 23, 2022*
2	4:10-4:15	Matters from the Public: limit of 3 minutes per speaker <i>Members of the Public are welcome to provide comment on any public-interest, transit-related topic, including the items listed on this agenda – limit three minutes per speaker</i>
3	4:15-5:00	Central Virginia Transportation Authority- Chet Parsons, Director of Transportation at Richmond Regional Transportation Planning Organization
4	5:00-5:05	Election of Officers*
5	5:05-5:15	FY 2023 RTP Workplan*
6	5:15-5:55	Transit Provider Updates • Jaunt (Ted Rieck) • Albemarle County Schools (Charmane White) • UTS (Rebecca White) • CAT and City of Charlottesville Schools (Garland Williams) • DRPT (Neil Sherman)
7	5:55-6:00	Other Business (Updates and Reminders) – Supervisor McKeel (Chair)
8	6:00	Adjourn

* A vote is expected for this item

Next Meeting September 22, 2022 (At the Water Street Center)

Guests can join in person or by using the link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/81088437906?pwd=N2tOK3lVTnJEZkFIdCtWYXA2VzRwdz09>

Meeting ID: 810 8843 7906

Passcode: 148365

Phone: 301-715-8592

Regional Transportation Partnership Meeting

DRAFT Minutes, June 23, 2022

The recording for this meeting can be found at <https://www.youtube.com/watch?v=2XjVg0amQWs>

VOTING MEMBERS & ALTERNATES		STAFF	
Brian Pinkston, Charlottesville	x	Christine Jacobs, TJPDC	x
Lloyd Snook, Charlottesville		Lucinda Shannon, TJPDC	x
Diantha McKeel, Albemarle	x	Gretchen Thomas, TJPDC	x
Bea LaPisto-Kirtley, Albemarle	x	Ruth Emerick, TJPDC	x
Neil Sherman, DRPT	X	Ryan Mickles, TJPDC	x
Hal Morgan, Jaunt Rural	X	Chuck Proctor, VDOT	
Lucas Ames, Jaunt Urban	X		
Becca White, UTS	X		
NON-VOTING MEMBERS		GUESTS/PUBLIC	
Stephen Johnson, Jaunt		Jim Baler, Principal, Nelson/Nygaard	x
Garland Williams, CAT	X	Jeana Stright, Architect Associate Principal, Wendel	x
Charmane White, Alb County PS			
Sally LeBeau, UVA Hospital			
Peter Thompson, CAA			
Sandy Shackelford, CAMPO			
Sara Pennington, Rideshare	x		
Ted Rieck, Jaunt	x		
Juwhan Lee, CAT	x		
Wood Hudson, DRPT			
Kendall Howell, UTS (alternate)			
Jody Saunders, CAA (alternate)	x		

Note: The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § [2.2-3708.2](#). A recording of the meeting was made available to the public on June 24, 2022 at <https://www.youtube.com/watch?v=2XjVg0amQWs>.

1. **CALL TO ORDER:**

The Regional Transportation Partnership Chair, Diantha McKeel, presided and called the meeting to order at 4:05 p.m.

Approval of Online Participants

Motion/Action: On a motion by Hal Morgan, seconded by Brian Pinkston, the committee unanimously allowed Bea LaPisto-Kirtley and Neil Sherman to join the meeting remotely. Ms. LaPisto-



Kirtley participated remotely due to medical condition and Mr. Sherman was more than 60 miles from the meeting location.

The members of the meeting introduced themselves at the request of Ms. McKeel.

2. GENERAL ADMINISTRATION (MINUTE 4:12)

Approval of Agenda

Motion/Action: Becca White moved to approve the agenda. Hal Morgan seconded the motion and the motion passed unanimously.

Approval of Minutes

Motion/Action: Brian Pinkston made a motion to approve the minutes. Hal Morgan seconded the motion and the motion passed unanimously, with Becca White abstaining.

3. MATTERS FROM THE PUBLIC (MINUTE 5:45):

None.

4. CAT SYSTEM OPTIMIZATION: PROPOSED IMPLEMENTATION PHASING (MINUTE 6:20):

Garland Williams introduced Jim Baker with Nelson/Nygaard to the committee.

Jim Baker, Principal, Nelson/Nygaard, presented to the Board their proposed implementation phasing of CAT's bus routes.

There were numerous questions throughout and after the presentation.

The presentation can be found here: <https://campo.tjpd.org/wp-content/uploads/CAT-SOP-Phasing-Proposals.pdf>

5. CAT BUS SHELTER REPLACEMENT PROJECT (MINUTE 57:17):

Garland Williams introduced Jeana Stright with Wendel to the committee.

Jeana Stright, Architect Associate Principal, Wendel presented to the Board the proposed CAT Bus Shelter replacement project to add to the streetscape and the community.

There were numerous questions and suggestions after the presentation.

The presentation can be found here: <https://campo.tjpd.org/wp-content/uploads/Charlottesville-CAT-Bus-Shelters.pdf>

6. TRANSIT PROVIDER UPDATES (MINUTE 1:37:15)

Jaunt: Ted Reick reported that on Monday, Jaunt will be kicking off their 5-month alternative fuel study.

Albemarle County Public Schools: Charmane White was not present, so no report was given.

UTS: Becca White reported that UTS is running recess service because academic session is much reduced during the summer. The employee shuttles run same throughout the year. She reported that there will be construction that will be affecting routes in the near future. UTS is planning full service in the Fall, but is looking for staff to make that happen. She also reminded the committee that UTS is being as efficient as possible, particularly now with diesel costs.

CAT and City of Charlottesville Schools: Garland Williams reported that they, too, are concerned about diesel costs. CAT's numbers have been fairly low, but said CAT is optimistic about them increasing in the future. He reported that getting the parts for the inoperable busses are taking much longer than anticipated.

DRPT: Neil Sherman reported that the CTB has approved all of the projects for the RTP. He also reported that DRPT had some bus procurement issues that will be resolved the first week in July.

7. OTHER BUSINESS (MINUTE 1:42:55):

Ms. McKeel reminded the committee that there will not be a July meeting. The next meeting will be on August 25, 2022 in person at the Water Street Center, 407 E Water Street, Charlottesville, at 4:00 p.m.

Lucinda Shannon noted there is a public meeting for the Transit Vision Plan on Zoom at 6:00 p.m. It will be recorded.

Christine Jacobs reported that there will be an in-person open house at the Transit Center on July 12 to discuss the Transit Vision Plan with the general public.

ADJOURNMENT: Ms. McKeel adjourned the meeting at 5:48 p.m.

FY-2023 Regional Transit Partnership Work Program

July 1, 2022 - June 30, 2023

Plan Purpose: The purpose of this plan is to create a roadmap for the Regional Transit Partnership's activities for the coming fiscal year. This plan identifies each activity, giving a brief description of each.

Essential Activities:

Activity 1: Program Administration

Description: The TJPDC will staff at least 10 agenda-setting meetings with the chair and vice chair as well as staff at least 10 meetings of the Regional Transit Partnership. Activities include preparing agendas and materials, writing minutes, handling public participation, correspondence with committee members (via email or video call), and updating committee roster and websites. TJPDC staff will work to share transportation-related information with voting and non-voting members of the Regional Transit Partnership, local officials, the MPO Policy Board/TJPDC Commission meetings, and the public.

Activity 2: Transit Planning Support

Sub-activity 2a: Regional Transit Vision Plan Support

Description: The Regional Transit Vision Plan is largely supported by grant funding from the Virginia Department of Rail and Public Transit, as well as local match from the City of Charlottesville and Albemarle County. TJPDC staff will facilitate the Regional Transit Partnership's full participation in the Regional Transit Vision Plan process as the plan's official advisory group. TJPDC staff will engage in additional tasks necessary to improve the effectiveness of grant-funded activities.

Sub-activity 2b: Transit Governance Study Support

Description: The Transit Governance Study is supported by grant funding from the Virginia Department of Rail and Public Transit, as well as local match from the City of Charlottesville, Thomas Jefferson Planning District Commission, and Albemarle County. TJPDC staff will facilitate the Regional Transit Partnership's full participation in the Transit Governance Study. TJPDC staff will engage in additional tasks necessary to improve the effectiveness of grant-funded activities.

Sub-activity 2c: Identify and Support Regional Transit Opportunities

Description: The TJPDC staff will work to identify additional funding opportunities for transit, share those opportunities with the Regional Transit Partnership, and support transit agencies and other eligible organizations in their funding applications. TJPDC staff will include the Regional Transit Partnership in the Smart Scale process, specifically identifying transit projects eligible for Smart Scale and seeking Regional Transit Partnership input regarding transit-related components of other projects. Engage with local and state decision makers on supporting and expanding transit opportunities.

Activity 3: Information Sharing

Sub-activity 3a: Ongoing Information Sharing

Description: TJPDC staff will invite knowledgeable speakers to Regional Transit Partnership meetings to share information requested by voting and non-voting members of the Partnership. Requests can be

made in meetings or by emailing TJPDC staff, regarding regional, state, and local transportation projects that may impact local public transit operations and investment. Such presentations may include descriptions of transportation projects that may impact local public transit operations and investment, policy changes at the Virginia Department of Rail and Public Transit, etc.

Sub-activity 3b: Community Engagement

Description: Staff will attend community meetings to gather and share information about transit related activities. Some of these meetings include membership on the Charlottesville Area Alliance Transportation Working Group, presentations about transit projects, collaboration with transit agencies, and other community groups.